

Industrial Millwright Services COVID-19 Work Policy

IMS is critical to the supply chain, we are classified as “Critical Trades” that provide services that are necessary to maintaining Essential Businesses and Operations.

IMS feels implementing the best way to decrease the spread of COVID-19 and lower the impact in our workplace.

This may include activities in one or more of the following areas:

- a. Reduce transmission among employees,
- b. Maintain healthy business operations, and
- c. Maintain a healthy work environment.

Protect yourself and others from COVID-19 by taking these precautions.

- Practice Social Distancing, maintain 6’ between you and others.
- Get adequate sleep and eat well-balanced meals.
- Wash hands often with water and soap (20 seconds or longer).
- Dry hands with a clean towel or air dry your hands.
- Cover your mouth with a tissue or sleeve when coughing or sneezing.
- Avoid touching your eyes, nose and mouth with unwashed hands or after touching surfaces.
- Clean and disinfect "High-Touch" surfaces often.
- Practice good hygiene habits.

Daily Temperature Readings

IMS to implement daily temperature readings for all of our employees at all of our facilities. Temperatures to be taken in a manner that is consistent with social distancing policies and does not reveal the thermometer reading to other employees (i.e., one at a time in a private space, with employees waiting in line spaced six feet apart).

IMS to have other established protocols and procedures to ensure that:

The person taking temperatures (Foreman) has the knowledge to do so and to assess the result;

The thermometers are properly disinfected between uses;

There is a clear understanding of what will be deemed an elevated temperature.

When an employee’s temperature is found to be elevated, confidential employee medical information remains protected while acting on that information to protect the health and safety of others in the workplace. Anyone with a temperature of 100.4 or higher is to immediately vacate facility.

Duane and I personally want to thank each and every one of you for continuing to go to work under these conditions and for cooperating with these guidelines for the Health and Safety of all our workers.

Stay Safe and Pray this Virus ends soon!